



**APPLICATION FOR MEMBERSHIP
2009**

**Form should be sent to: ACSEA, 11/39 Jeays Street, Bowen Hills Qld 4006
Fax: (07) 3852 5188**

BUSINESS DETAILS			
Full Organisation Name:			
Do you believe you are a constitutional corporation for the purposes of Federal Legislation Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure <input type="checkbox"/> (If unsure please seek legal advice as award interpretation is dependant upon classification)			
A.B.N:		A.C.N:	Email:
Street Address:			Postcode:
Postal Address:			Postcode:
Phone:		Fax:	
Total Number of Employees:	Full Time	Permanent Part Time	Casual (Full Time equivalent to 38hrs per week)
KEY CONTACTS			
Not For-Profit			
President	Name:		Phone:
	Mobile:		Email:
Secretary	Name:		Phone:
	Mobile:		Email:
Treasurer	Name:		Phone:
	Mobile:		Email:
Nominated Representative	Name:		Phone:
	Mobile:		Email:
Profit / Private			
Main Contact	Name:		Phone:
	Mobile:		Email:

Description of Organisation Services (e.g. P&C, Kindergarten, Childcare, Disability etc):

What Awards / Agreements do you employ your staff under:

ACSEA membership rates overleaf

ANNUAL SUBSCRIPTION 2009

STAFF NUMBERS	MEMBERSHIP RATE
0-5	\$455.00
6-11	\$820.00
12-19	\$1185.00
20-25	\$1555.00
26-30	\$1920.00
31-40	\$2285.00
41-50	\$2530.00
51-60	\$2880.00
61-70	\$3140.00
71 or more employees by negotiation	

MEMBERSHIP IS CALCULATED ON STAFFING NUMBERS

Banking Details for Direct Debit

Account Name: Australian Community Services Employers Association Union of Employers

BSB No. 014-249 **Account No.** 4981-39156

Reference: Membership

WHAT YOUR MEMBERSHIP COVERS

When organisations are involved in industrial disputes, they can incur huge costs. ACSEA provides its member base with advice and support to reduce this liability, providing we have been consulted first i.e. before you take any action otherwise the member may have to cover their own liability.

You may say this won't happen to you and hopefully it won't but it is important that you are well informed and know your rights and responsibilities as an employer, always call us before taking any action.

Services Provided	
Free Industrial Representation *	Free telephone, fax, email advice service
Free representation in Industrial Disputes*	Free Award pay rates
Free yearly Education seminars	Free Letters of Appointments, Position Descriptions
Free and practical assistance with Business Restructuring and advice to Boards of Management, WorkChoices Matters etc.	Discounted Manuals
Free Award / Agreement interpretation	Competitive membership fees
Free Negotiation for Union pay claims	Assistance in calculating employee accruals (LSL, Annual Leave, Sick Leave) (*fee for service)

*As part of the membership subscription fee, the ACSEA will represent the member to the value of up to \$1,700.00 per annum up to and including conciliation. This is conditional upon the member/s contacting ACSEA in the first instance i.e. before taking any action, and that the member follows the advice of ACSEA within the outlined time frames. Should this not occur then a special rate of \$250.00 per hour (or as amended by the Board) applies if the ACSEA is acting on behalf of the member. The ACSEA reserves the right to charge for services already rendered if these two conditions are not followed. This is extremely important – ensuring that the best interests of the Association are met as per your Legal requirements.

It is important for you as the Employer to know and understand the obligations you must meet under various State and Federal Acts and Regulations. Our service offers this advice and ensures that your Organisation is meeting these obligations.

AUTHORISATION	
We agree that as a member of ACSEA that we specifically appoint the Association to act as our authorised representative and agent in relation to all matters under the <i>Industrial Relations Act 1999</i> (Qld) and the <i>Workplace Relations Act 1996</i> (Cth)(and any replacement Acts) including to negotiating and agreeing any Workplace Agreement.	
Name:	Position:
Signature:	Date: